Visual Aid Checklist

Design
      ______ Project is balanced, uncluttered, neat and clean.

Graphics/Media
      ______ All graphics/media are used effectively to enhance message, support thesis, and convey
              meaning.

Text
      ______ Text is presented in a legible font utilizing appropriate style, size, and color.

Mechanics
      ______ Presentation has no misspellings or grammatical errors.

Completion
      ______ Project is completely finished and includes an adequate number of slides (10-24).

Quality of Information
      ______ All information is clear, appropriate, and correct.

Organization/Presentation of Content
      ______ Visuals are introduced at appropriate times to enhance concepts throughout the presentation.

Originality
      ______ The product is original, inventive, and does not rehash other people’s ideas (the project follows
              the Multimedia Guidelines).

Documentation
      ______ All text, charts, graphs, pictures, and other media are labeled within the presentation and properly
              cited in an MLA list of works cited (last screen of the presentation).